

**THE MINUTES OF THE REGULAR MEETING  
OF  
THE BOARD OF COMMISSIONERS  
OF  
THE HOUSING AUTHORITY OF THE BOROUGH OF KEANSBURG**

**WEDNESDAY, September 6, 2023  
7:00 PM  
HYBRID MEETING**

The meeting was called to order by Chairperson Diane Nelson and statement read: "In accordance with the Open Public Meetings Act, Adequate Notice of this meeting has been provided in the following manner: On December 22, 2022 a copy of the schedule of regular meetings setting forth the date, time and location of this meeting was sent to the municipal clerk, posted on the Authority's website and on the officially designated bulletin board and sent to the Asbury Park Press on the same date.

**Salute to the Flag**

**Roll Call Vote:**

**Present:** Diane Nelson  
Colleen Beattie  
Tammy Carrier  
Mary Foley  
Thomas Foley

**Absent:** Carol DeBlasio  
Ann Commarato

Upon a motion made by Tammy Carrier, seconded by Colleen Beattie to approve minutes of the Regular meeting session held on July 12, 2023.

<b>Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairperson Diane Nelson	X			
Vice-Chairperson Carol DeBlasio				X
Commissioner Colleen Beattie	X			
Commissioner Tammy Carrier	X			
Commissioner Ann Commarato				X
Commissioner Mary Foley	X			
Commissioner Thomas Foley	X			

**REPORT OF THE CHAIRPERSON:** None

**REPORT OF THE EXECUTIVE DIRECTOR:**

Douglas G. Dzema reported the following:

1. Provident Bank
2. Next Board Meeting date is November 8, 2023
3. Active Shooter Training
4. Granville Update

**REPORT OF THE ASSISTANT DIRECTOR:**

Summary of Cash:

Checking Account:      \$978,622.02 – July 2023

**CORRESPONDENCE:**      None

**RESOLUTIONS:**

**Resolution 09-06-23-01 – Resolution to Approve Payment of Invoices**

Chairperson: Diane Nelson submitted the following resolution:

**MOVED/SECONDED**

**Resolution moved by Commissioner: Tammy Carrier**

**Resolution seconded by Commissioner: Mary Foley**

WHEREAS, in the course of administrating the operations of the Authority of the Housing Authority of the Borough of Keansburg expenses are incurred.

NOW THEREFORE BE IT RESOLVED by the board of commissioners of the Keansburg Housing Authority;

1. That the attached list of bills in the amount of \$31,894.23 for July 2023 and August 2023 to be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this resolution shall take effect immediately.

**VOTE:**

<b>Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairperson Diane Nelson	X			
Vice-Chairperson Carol DeBlasio				X
Commissioner Colleen Beattie	X			
Commissioner Tammy Carrier	X			
Commissioner Ann Commarato				X
Commissioner Mary Foley	X			
Commissioner Thomas Foley	X			

**Resolution 09-06-23-02 – Resolution Adopt Operating Budget FY2024**

Chairperson: Diane Nelson submitted the following resolution:

**MOVED/SECONDED**

**Resolution moved by Commissioner: Tammy Carrier**

**Resolution seconded by Commissioner: Thomas Foley**

WHEREAS, in the course of administrating the operations of the Authority of the Housing Authority of the Borough of Keansburg expenses are incurred.

NOW THEREFORE BE IT RESOLVED by the board of commissioners of the Keansburg Housing Authority;

- 1 That the attached Operating Budget for FY2024, to be adopted.
- 2 That the proper officers of the Authority be authorized to adopt the Operating Budget FY2024.
- 3 That this resolution shall take effect immediately.

<b>Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairperson Diane Nelson	X			
Vice-Chairperson Carol DeBlasio				X
Commissioner Colleen Beattie	X			
Commissioner Tammy Carrier	X			
Commissioner Ann Commarato				X
Commissioner Mary Foley	X			
Commissioner Thomas Foley	X			

REPORT OF THE ATTORNEY: None

**COMMITTEE REPORTS:**

Finance: None

Personnel: None

**Public Session:** Opened Board Meeting for public comments at 7:23 PM. No comments from the public. Board Meeting closed to the public at 7:23 PM.

**Unfinished Business:** None

**New Business:** None

There being no further business before the board a motion made by Tammy Carrier, seconded by Thomas Foley to adjourn at 7:32 PM be approved. All in Favor.

MEETING HELD – September 6, 2023

ATTEST:



DOUGLAS G. DZEMA

SECRETARY/EXECUTIVE DIRECTOR