

**THE MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF COMMISSIONERS
OF
THE HOUSING AUTHORITY OF THE BOROUGH OF KEANSBURG**

**WEDNESDAY, AUGUST 17, 2022
7:00 PM
HYBRID MEETING**

The meeting was called to order by Chairperson Diane Nelson and statement read as to proper notification of the meeting given in accordance with the Open Public Meeting Act Law and with State and HUD mandated COVID-19 statements and in conformation with the emergency guidelines under the Department of Community Affairs, as follows: "Adequate Notice has been made as to the time, place, and date of the meeting and as to the nature of business to be discussed being the general business of the Authority."

Salute to the Flag

Roll Call Vote:

Present: Diane Nelson
Carol DeBlasio
Tammy Carrier
Mary Foley

Absent: Ann Commarato
Thomas Foley

Upon a motion made by Tammy Carrier, seconded by Carol DeBlasio to approve minutes of the regular meeting and executive sessions held on June 01, 2022.

VOTE

| Board Member | AYE | NAY | ABSTAIN | ABSENT |
|----------------------------------|------------|------------|----------------|---------------|
| Chairperson Diane Nelson | X | | | |
| Vice Commissioner Carol DeBlasio | X | | | |
| Commissioner Tammy Carrier | X | | | |
| Commissioner Ann Commarato | | | | X |
| Commissioner Mary Foley | X | | | |
| Commissioner Tom Foley | | | | X |

REPORT OF THE CHAIRPERSON: None

REPORT OF THE EXECUTIVE DIRECTOR:

Douglas G. Dzema reported the following:

1. Audit FYE September 30, 2021
2. Budget FY October 1, 2022 to September 30, 2023
3. Next Board Meeting will be changed to October 12, 2022

REPORT OF THE ASSISTANT DIRECTOR:

Summary of Cash:

Checking Account – \$843,649.99 – May 2022
\$809,751.63 – June 2022
\$825,290.09 – July 2022

CORRESPONDENCE: None

RESOLUTIONS:

Resolution 08-17-22-01 - Payment of Invoices

Chairperson: Diane Nelson submitted the following resolution:

MOVED/SECONDED

Resolution moved by Commissioner: Tammy Carrier

Resolution seconded by Commissioner: Carol DeBlasio

WHEREAS, in the course of administrating the operations of the Authority of the Housing Authority of the Borough of Keansburg expenses are incurred.

NOW THEREFORE BE IT RESOLVED by the board of commissioners of the Keansburg Housing Authority;

- 1 That the attached list of bills in the amount of \$19,726.15 for May 2022, \$16,906.12 for June 2022 and \$15,510.08 for July 2022 to be approved for payment.
- 2 That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this resolution shall take effect immediately.

VOTE:

| Board Member | AYE | NAY | ABSTAIN | ABSENT |
|----------------------------------|------------|------------|----------------|---------------|
| Chairperson Diane Nelson | X | | | |
| Vice Commissioner Carol DeBlasio | X | | | |
| Commissioner Tammy Carrier | X | | | |
| Commissioner Ann Commarato | | | | X |
| Commissioner Mary Foley | X | | | |
| Commissioner Tom Foley | | | | X |

Resolution 08-17-22-02 Adopting Civil Rights Certification

Chairperson: Diane Nelson submitted the following resolution:

MOVED/SECONDED

Resolution moved by Commissioner: Tammy Carrier

Resolution seconded by Commissioner: Mary Foley

WHEREAS, in the course of administrating the operations of the Authority of the Housing Authority of the Borough of Keansburg expenses are incurred.

NOW THEREFORE BE IT RESOLVED by the board of commissioners of the Keansburg Housing Authority;

1. That the attached Civil Rights Certification
2. That the proper officers of the Authority be authorized to adopt the Civil Rights Certification
3. That this resolution shall take effect immediately.

VOTE:

| Board Member | AYE | NAY | ABSTAIN | ABSENT |
|----------------------------------|------------|------------|----------------|---------------|
| Chairperson Diane Nelson | X | | | |
| Vice Commissioner Carol DeBlasio | X | | | |
| Commissioner Tammy Carrier | X | | | |
| Commissioner Ann Commarato | | | | X |
| Commissioner Mary Foley | X | | | |
| Commissioner Tom Foley | | | | X |

Resolution 08-17-22-03 – To Accept Annual Audit

Chairperson: Diane Nelson submitted the following resolution:

MOVED/SECONDED

Resolution moved by Commissioner: Tammy Carrier

Resolution seconded by Commissioner: Carol DeBlasio

WHEREAS, in the course of administrating the operations of the Authority of the Housing Authority of the Borough of Keansburg expenses are incurred.

NOW THEREFORE BE IT RESOLVED by the board of commissioners of the Keansburg Housing Authority;

- 1 That the attached Annual Audit.
- 2 That the proper officers of the Authority be authorized to accept the Annual Audit
- 3 That this resolution shall take effect immediately.

VOTE:

| Board Member | AYE | NAY | ABSTAIN | ABSENT |
|----------------------------------|------------|------------|----------------|---------------|
| Chairperson Diane Nelson | X | | | |
| Vice Commissioner Carol DeBlasio | X | | | |
| Commissioner Tammy Carrier | X | | | |
| Commissioner Ann Commarato | | | | X |
| Commissioner Mary Foley | X | | | |
| Commissioner Thomas Foley | | | | X |

Resolution 08-17-22-0 4-- To Introduce Operating Budget FY2023

Chairperson: Diane Nelson submitted the following resolution:

MOVED/SECONDED

Resolution moved by Commissioner: Tammy Carrier

Resolution seconded by Commissioner: Carol DeBlasio

WHEREAS, in the course of administrating the operations of the Authority of the Housing Authority of the Borough of Keansburg expenses are incurred.

NOW THEREFORE BE IT RESOLVED by the board of commissioners of the Keansburg Housing Authority;

- 1 That the attached Operating Budget FY2023
- 2 That the proper officers of the Authority be authorized to accept the Operating Budget FY2023
- 3 That this resolution shall take effect immediately.

| Board Member | AYE | NAY | ABSTAIN | ABSENT |
|----------------------------------|------------|------------|----------------|---------------|
| Chairperson Diane Nelson | X | | | |
| Vice Commissioner Carol DeBlasio | X | | | |
| Commissioner Tammy Carrier | X | | | |
| Commissioner Ann Commarato | | | | X |
| Commissioner Mary Foley | X | | | |
| Commissioner Thomas Foley | | | | X |

REPORT OF THE ATTORNEY:

1. OPRA Requests

COMMITTEE REPORTS:

Finance: None

Personnel: None

Public Session: No comments from the public

Unfinished Business: None reported

New Business: None reported

There being no further business before the board a motion made by Tammy Carrier, seconded by Carol DeBlasio to adjourn at 7:41 PM be approved. All in Favor.

MEETING HELD – August 17, 2022

ATTEST:



DOUGLAS G. DZEMA

SECRETARY/EXECUTIVE DIRECTOR